



**Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE OF TELANGANA
GOVERNMENT OF TELANGANA**

Road No. 25, Jubilee Hills, Hyderabad – 500 033

**Mid-Career Interaction between
Armed Forces and Civil Services Officers on Citizen Centric Governance
(Transparency in State Governance- an Icon of Public participation)
(22nd – 25th October, 2024)**

JOINING INSTRUCTIONS & JOINING FORMALITIES

Greetings from Dr. MCR HRD Institute of Telangana, Hyderabad.

The Institute is headed by **Dr. Shashank Goel, IAS, Director General & E.O. Spl. Chief Secretary to Government.**

Course Director:

Name & Designation	Contact Details	e-Mail
Dr. Madhavi Ravulapati, Professor (I/c), Centre Head for Law & Public Administration (CLP) and Centre Head for International Relations & Security (CIS)	9959614546	madhvir@mcrhrdi.gov.in

1. REGISTRATION

It is mandatory to fill the "**Registration form**" online which is available on the Institute's website <http://www.mcrhrdi.gov.in>. The Link for registering online <http://training.mcrhrdi.gov.in/register> is program code: **LP38I24**. Officers have to furnish their details viz : Title (Mr./Ms), Full name, e-mail and mobile number (preferably WhatsApp number) to register. After furnishing the details, please press "**Register and Continue**" button and proceed further to fill in more details.

Failure to register online shall imply that Officer are not joining the course.

Online Registration for the Course will open on 17th October, 2024 and will close on 22nd October, 2024.

2. COURSE DETAILS :

- The Course will be conducted from 22nd – 25th October, 2024 at Dr. MCR HRD Institute of Telangana located at Road No.25, Jubilee Hills, Hyderabad 500 033.
- Officers are required to arrive at MCR HRD IT on 21st October, 2024.
- Officers are requested to make their own arrangements to reach Institute.

d) WhatsApp Group

An exclusive WhatsApp Group is created for disseminating information relating to the program among the Officers.

e) Dress Code:

Gentlemen: Black Bandhgala Suit / Black or white 2 or 3 piece Lounge Suit (preferably in dark colors) with necktie and formal shoes/formal dress

Ladies: Western Business Suit and full sleeves formal shirt and formal shoes or Sandals / formal dress / Saree / Salwar kameez

3. ADDRESS OF THE INSTITUTE :

a) Dr Marri Channa Reddy Human resource Development Institute of Telangana Road No.25, Jubilee Hills, Hyderabad – 500 033.

b) STD Code : 040

c) EPABX Lines : 23557580, 23557582, FC Secretariat Extn. – 165/420.

d) Fax : 23557584 / 23543459

e) Home Page : <http://www.mcrhrdi.gov.in/>

Reaching the Institute :

By Air:

Rajiv Gandhi International Airport (RGIA) of Hyderabad is located at Shamshabad, which is at a distance of about 40 kms from the Institute. Direct flights to Hyderabad are available from all major cities in India.

Hiring a cab from RGI Airport to the Institute may cost approximately Rs.1000/-

JOINING FORMALITIES

Step-1 Arrival at MCRHRDIT

Officers to report at the Tungabhadra Hostel upon arrival on 21.10.2024 for allotment of accommodation.

Step-2 Room Allotment

1. The Officer will be allotted a room and key would be handed over.
2. Accommodation is provided on single occupancy basis
3. Each hostel room is provided with the following basic furniture/ items :
Bed, mattress, two single bedsheets, blanket, pillow with cover and one towel.

4. Officers may bring his/her spouse along. Food charges towards extra person shall be borne by the Officer.

Note: In case of any further assistance with regard to accommodation, Officers may contact Sri B.Bharath Kumar, Facilities Executive, Mobile No. 9966064441.

Dining Facilities

Dining for the Officers is arranged at the "Pusti dining hall of Tungabhadra Hostel. Both vegetarian and non-vegetarian food will be served.

Banking

1. Union Bank of India and
2. ICICI ATMs are available in the Institute Campus.

COURSE DIRECTOR